



Updated June 2023

### Matriculation Checklist

**The checklist below indicates all requirements that must be completed. Failure to complete these requirements will result in the forfeiture of your seat in the Class of 2028 (class entering fall 2024).**

*Additional information is available at the [UGA Pharm.D. Recently Admitted Students Page](#)*

1. Offer Acceptance: Send a letter or email to [PharmDadmissions@uga.edu](mailto:PharmDadmissions@uga.edu) with your official acceptance. In your written communication, indicate your schedule for completion of any remaining prerequisite courses.
2. Seat Deposit: A \$500 non-refundable deposit is required to reserve your seat. Please review your acceptance letter for information regarding your deposit deadline. The deposit is paid online at the [UGA Pharm.D. Seat Deposit Payment Site](#)
3. Professional and Technical Standards:
  - Once admitted, you are subject to UGA College of Pharmacy policies regarding academic professionalism. Any academic violations, or arrests and convictions, may jeopardize your admissions offer. Detailed information about professional standards is delineated in the Student Handbook at the [UGA Pharm.D. Current Students Page](#).
  - Review the College of Pharmacy's technical standards. Technical Standards are available at the [UGA Pharm.D. Recently Admitted Students Page](#). You will need to sign and return the enclosed Technical Standards Agreement to acknowledge you can meet these standards with or without accommodation.
4. Background Checks: All admissions offers are provisional pending successful completion of criminal background checks administered through Certiphi Screening, Inc. Certiphi Screenings, Inc. will send you an email with instructions for completing the background check.
  - Admission offers can be rescinded by the College based on the results of those background checks. The entire criminal background check policy can be found on the College of Pharmacy website: [UGA Pharm.D. Background Check Policy Page](#). Be aware that many people will be interested in your background once you enter pharmacy school. It will begin with the State Board of Pharmacy when you apply for an intern license; they have the right to do a criminal background check on you. And for Introductory or Advanced Pharmacy Practice Experiences (IPPEs and APPEs), or even future employers, you may be required to get a criminal background and/or drug check.
  - Reminder: Even if you are admitted to pharmacy school, there is no guarantee that you will be able to obtain a license or be allowed into health care settings to complete your practice experiences. If you have questions regarding background checks, contact the College of Pharmacy Office of Student Affairs at [PharmDadmissions@uga.edu](mailto:PharmDadmissions@uga.edu).

5. Immunization and Testing Requirements:

- College of Pharmacy Requirements: A description of specific requirements and the completion date for these items is available here: [Division of Experience Programs Info for Prospective Pharm.D. Students](#)
- Submit the “UGA College of Pharmacy Immunization Form” and “UGA College of Pharmacy Health Physical Form” to Ms. Pattie Holly in the Division of Experience Programs. The deadline is shown on the forms. Those students that do not meet the deadline may be prohibited from enrolling in required coursework.
- University of Georgia Requirements: The University of Georgia also has separate requirements that must be completed before class registration is allowed. These university requirements are outlined at the following link: [UGA University Health Center Immunization Requirements](#). Failure to submit the required information will result in a hold placed on your student account.
- Students should be aware that student health information cannot be shared between University facilities (e.g. College of Pharmacy, University Health Center), so vaccination and testing information must be sent individually to the respective units. Since vaccination and testing requirements differ between UGA and the UGA College of Pharmacy, it is imperative that close attention is paid to the requirements for each entity. If you have questions about immunizations, physical exam requirements, insurance, and/or CPR training, please contact Ms. Pattie Holly in the College of Pharmacy Division of Experience Programs at [pholly@uga.edu](mailto:pholly@uga.edu). Visit the College website at the [Division of Experience Programs Info for Prospective Pharm.D. Students](#) for additional information.
- To ensure students have required vaccinations and testing completed appropriately prior to the beginning of classes, all immunizations and testing will need to be completed (and information uploaded into CORE) **by May 15, 2024**. Those students that do not meet this deadline may be prohibited from enrolling in required coursework.

6. Prerequisites:

- Fall and Spring Courses: All admitted students must report their Fall 2023 and spring 2024 grades during the PharmCAS Academic Update period. PharmCAS will send detailed information regarding the academic update.
- Summer Courses: When students have completed their classes in summer 2024, they must send their final transcripts to Office of Student Affairs. Official transcripts must be sent directly to us from the institution, the official transcripts cannot be provided by the incoming student. Official electronic transcripts can be sent to [erikdeni@uga.edu](mailto:erikdeni@uga.edu) and official paper transcripts can be mailed to Office of Student Affairs, UGA College of Pharmacy, 250 Green St., Athens, GA 30602.

Additional information is available at the [UGA Pharm.D. Recently Admitted Students Page](#)

7. Financial Aid: Requests for scholarships and loans are handled through the University of Georgia Office of Student Financial Aid ([UGA Office of Student Financial Aid Site](#)). For information regarding financial aid, please contact the UGA Office of Student Financial Aid at [osfa@uga.edu](mailto:osfa@uga.edu).

8. Technology Requirements: Many of the in-class exercises and class assessments in the College of Pharmacy are paperless. To complete these activities, you will need a laptop that can access the wireless network. Detailed technology requirements are listed at [UGA Pharm.D. Recently Admitted Students Page](#)
9. Advising: Admitted students are required to attend an advising and registration session. The Office of Student Affairs will follow up during the Fall 2023 and Spring 2024 terms regarding specific dates.
10. New Student Orientation and White Coat Ceremony: New Student Orientation program for all incoming students is tentatively scheduled for August 2024. The White Coat Ceremony is tentatively scheduled for August 2024.